

	<p align="center">A.D.M. COLLEGE FOR WOMEN (AUTONOMOUS) <i>(Accredited with 'A' Grade by NAAC 3rd Cycle)</i> <i>(Affiliated to Bharathidasan University, Tiruchirappalli)</i> NAGAPATTINAM – 611 001</p>
<p align="center">Internal Quality Assurance Cell (IQAC)</p>	

IQAC Meeting

2023-2024

23-06-2023

Time 10.30 am

AGENDA

1. Overview of IQAC Activities and Future plans for the year 2023-2024
2. Preparatory work for the NAAC visit
3. Academic Council.
4. Programmes to be organized by IQAC
5. AQAR Preparation
6. Promotion of Research
7. To apply student project
8. NIRF Participation.

MINUTES OF THE MEETING

IQAC Co-ordinator Dr.V.Renuga, Associate Professor of Commerce, welcomed the gathering. She presented the overview of the activities of the previous year and stated the plans for the current academic year.

IQAC Action Plan for the year 2023-2024

- Submission of AQAR 2022 -23
- Student Induction Programme
- Submission of Student Project Proposals to TNSCST

- Faculty Development Programme
- Signing of MOU with reputed Industries and Institutions.

Academic Initiative

- Academic Council meeting was held for the academic year on 27-6-2023.

The Academic Council resolved to approve the structure, scheme and syllabi of all discipline with the following suggestions:

1. Value Education (VE) and Environmental Studies (EVS) have to be given in one semester as studied earlier not as a continuation course in two semesters.
2. 25 % of modifications may be done in the scheme and structure as well as in the syllabi.
3. A common scheme and structure has to be framed for the departments by referring the revised University model.
4. External evaluation can be made for all the courses in Part IV category (SEC / AECC/ Internship, etc.)
5. Equivalent to Nann Muthalvan Scheme, Self Learning Courses and Extra Credit Courses like Professional English may be introduced.
6. Professional Competency Skill must be given in the last semester and the content must enhance the professional ability of the students.
7. Efforts must be taken towards increasing the citation and h-index of the publications.

NAAC Visit Preparatory Work

NAAC Co-ordinator Dr.N.Sampathlakshmi, Head & Associate Professor of Commerce detailed the Overall preparatory works related to the NAAC visit. A mock visit for the NAAC has been planned on 19-07-2023.

- To conduct Faculty Development Programme on OBE
- To conduct FDP on Research and IPR in the month of October.
- Seminar , Workshop and Conference to be conducted by all the departments
- Research Publications to be enhanced
- Research Proposal submission by the Science Departments.
- Collaborative Research has to be motivated.
- Signing of MOU with reputed Industries and Institutions.

The meeting ended with a note of thanks and appreciation to all by the Chairperson.

ACTION TAKEN REPORT

- AQAR 2022-23 data formatting given to the departments by the IQAC Co-ordinator.
- Dr.V.Renuga Nodal Officer of NIRF informed the HODs to submit data for NIRF 2023
- Faculty Development Programme on Outcome Based Education – An Unified Approach was organised on September 2nd 2023.
- Student Induction Programme organized from 03rd July to 5th July 2023.
- Faculty Development Programme conducted for one day on 3rd October .
- Dr.R.Srinivasan, Member Secretary TNSCST acted as the resource person and the topic of the Research and Product Development and Importance of the IPR.
- A meeting was convened by Research Co-ordinator with the Teaching faculty from both Aided and Self Financing to enhance the number of publications.
- Science HODs were instructed to submit the research proposal for various funding agencies.
- Collaborative Research with Pondicherry University - Karaikal Campus is under process.
- A MOU has been signed with Jamal Mohammed College On 3rd October 2023.



IQAC Coordinator



Principal